



EMBASSY SUITES®

Omaha - Downtown/Old Market
555 S 10th St, Omaha, NE 68102
402-346-9000

CONTRACT

October 17, 2012

GROUP NAME: Mid America Association of Law Libraries
CONTACT: Mr. Kay Andrus
TITLE: Law Library Director/Professor of Law
ADDRESS: 2500 California Plaza, Omaha, NE 68178
E-MAIL: kayandrus@creighton.edu
PHONE: 402-280-2251

Thank you for choosing *Embassy Suites Omaha Downtown / Old Market* for your meeting. Pursuant to this contract, once accepted, Mid America Association of Law Libraries will hold a meeting at Embassy Suites Omaha Downtown / Old Market ("Hotel").

MEETING DATES AND GUEST ROOM BLOCK

Once this contract is accepted, we will remove from our inventory and consider sold to you for your use room nights pursuant to the following arrival and departure pattern:

| | Wed 10/16/13 | Thu 10/17/13 | Fri 10/18/13 | Sat 10/19/13 |
|--------------|--------------|--------------|--------------|--------------|
| Run of House | 35 | 60 | 57 | 3 |

Total Room Nights: 155

All guest rooms are run-of-the-house unless otherwise set forth above. Guestroom types (kings, double/doubles, etc.) cannot be guaranteed and will be reserved on a first-come, first-served basis.

GUEST ROOM RATES

Rates for your meeting are confirmed as follows:

| Room | Single Rate | Double Rate | Triple Rate | Quad Rate |
|--------------|-------------|-------------|-------------|-----------|
| Run of House | \$119.00 | \$129.00 | \$139.00 | \$149.00 |

Your group rates will be honored for your attendees three days before group arrival and three days after group departure based on rate and space availability.

Room rates quoted above are non-commissionable, net rates, subject to tax, which is currently 18.16%.

PARKING

Guest's overnight self-parking will be complimentary per day. Valet parking is available for \$16.00 per day.

Group shall be solely and fully responsible for informing its attendees of any such charges and gratuities and that they are separate and distinct from and in addition to the room rate and from taxes. Group may not, in any printed materials regarding the meeting or in any other manner, lump such charges and gratuities into any category such as taxes or room rate. It shall be Group's sole responsibility to disclose clearly and conspicuously to all attendees, in advance of booking and making reservations for rooms supplied by Hotel, any and all taxes specified by Hotel herein and any and all additional charges and gratuities specified herein. Should any attendee object to paying for an automatic charge (such as parking, internet, portorage charge or a gratuity) because of inadequate notice of the charge, the charges to which such guest objects shall be posted to the Group's Master Account.

COMPLIMENTARY ACCOMMODATIONS

The Hotel will provide one (1) complimentary room night, at the lowest group room rate, on a cumulative basis, for each 50 room nights within the pattern set forth above actually occupied by Group's attendees and paid for at the full contract rate. The Hotel shall credit Group's Master Account for the total number of complimentary accommodations accrued by Group at the conclusion of your meeting.

The Hotel will provide complimentary WiFi for each of the guest room suites.

COMPLIMENTARY SUITES

The Hotel will provide the following complimentary Hospitality Suite located in the Manager's Reception area. This will be complimentary during your program beginning Wednesday, October 16, 2013 at 5pm to Saturday, October 19, 2013 at 10am.

ROOM RESERVATION PROCEDURES

From the moment this contract is accepted, we will be holding your contracted guest room block for the use of your attendees. The Hotel has no obligation to provide room nights beyond those contained in the room block.

In order to assign individuals to specific rooms, room reservations will be required. Group's attendees will make their reservation requests **online**, through the web address www.omaha.embassysuites.com. Each of Group's attendees must identify themselves online as part of Group by inserting the group identification code, which will be provided to Group by Hotel, and must provide all of the other information required by the website. Group must separately provide the Hotel with any attendee's VIP status. It would be appreciated if the Hotel could be included on the attendee mailing list (traditional mail or e-mail), to stay informed as to when reservations are likely to begin arriving. The Hotel does not confirm reservations to individual attendees in writing. The Hotel reserves the right to change the method used, information required, email address or other aspect of the reservation process.

AND/OR

In order to assign individuals to specific rooms, room reservations will be required. We understand that your guests will be **phoning** in their reservation requests, to the following number: **800EMBASSY**. It is important that each of your guests contact the Hotel at least forty-five days prior to your arrival date and identify themselves as part of your group, and provide us with guest name, home or business address, email address (if any), requested type of room, requested bed type (i.e. king, double/double, queen, twin or suites), check-in and check-out dates, preference for smoking or non-smoking room and VIP status. Any requests for special room arrangements must be made at the time of this call. It would be appreciated if the Hotel could be included on the attendee mailing list, to stay informed as to when reservations are likely to begin arriving. The Hotel does not confirm reservations to the individual in writing.

30 (Thirty) days prior to your arrival date, all room nights which have not been reserved as described above will be deemed to be room nights which your group will not use, and they will become subject to the attrition provisions herein. Such room nights will at that date be returned to the Hotel's general inventory. Reservation requests from your attendees received less than 30 (thirty) days prior to your arrival date will be accepted on a space available basis, at the higher of the contract rate or rate available at that time. Should such requests be accepted, such room nights will be credited to your block for purposes of any calculation of attrition.

CHECK-IN / CHECK-OUT

Guest accommodations will be available at 3:00 pm on arrival day and reserved until Noon on departure day. The Hotel would appreciate receiving flight arrival times for your group, if available. Any attendee wishing special consideration for late checkout should inquire at the front desk on the day of departure. Should the Hotel allow for late check-out, it may impose a half day rate

GUEST ROOM CHARGES

It is our understanding that your guests will **pay their own account** upon departure. Group assumes full and sole responsibility for informing all attendees of the room rate, applicable taxes, and parking, internet, portorage, and gratuity rates being separate and distinct from the room rate and from taxes.

Upon check-in, each guest will be required to present a valid credit card upon check-in, on which an amount of sufficient pre-authorization can be obtained to cover the room and tax charges and parking for the length of the guest's stay, plus the anticipated use of the Hotel's ancillary services, and we require each guest's home/business address and e-mail address. Should any guest not settle his or her account in full upon departure, the Group will be responsible for those charges.

MEETING REQUIREMENTS

Though we usually charge for usage of our function space, the Hotel will provide all of the function space you require in accordance with the schedule of events which is described below on a complimentary basis in recognition of the revenue we will derive from the provision of room nights and food and beverage services and ancillary services hereunder. The Hotel reserves the right to adjust function space at the reservations due date based on attendance at levels lower than contracted. Please ensure that the schedule below includes all space necessary to accommodate set-up and break-down times, all audio-visual needs, head tables and displays.

Your final program must be confirmed in writing no later than 60 days before the commencement of your meeting, though Hotel is not obligated to provide space in excess of that set forth below. Should you desire additional food and beverage services and/or meeting space beyond that specified in the schedule of events below, please advise us as soon as possible so that we may attempt to secure such additional space for your use. The Hotel reserves the right to make reasonable substitutions in meeting and banquet rooms and/or menu selections. Diagrams and identification of the Hotel's meeting space to be used for your meeting may not be disseminated by the Group without the Hotel's prior approval.

SERVICE CHARGE: 20% of the food and beverage total, plus any applicable state or local tax, will be added to Group's Master Account as a service charge. The service charge is subject to 7% tax under state law.

SCHEDULE OF EVENTS

| Date | Start Time | End Time | Function | Setup | Agr | Room Rental |
|--------------|------------|----------|-----------------|------------------|-----|-------------|
| Wed 10/16/13 | 3:00 PM | 11:59 PM | Hospitality | To Be Determined | | |
| Wed 10/16/13 | 4:00 PM | 11:45 PM | Registration | Registration | | |
| Thu 10/17/13 | 12:01 AM | 11:59 PM | Hospitality | To Be Determined | | |
| Thu 10/17/13 | 12:15 AM | 11:45 PM | Registration | Registration | | |
| Thu 10/17/13 | 8:00 AM | 12:00 PM | General Session | Classroom Style | 20 | |
| Thu 10/17/13 | 8:00 AM | 12:00 PM | General Session | Classroom Style | 20 | |
| Thu 10/17/13 | 8:00 AM | 12:00 PM | General Session | Classroom Style | 20 | |
| Thu 10/17/13 | 8:00 AM | 12:00 PM | General Session | Classroom Style | 20 | |
| Thu 10/17/13 | 8:00 AM | 5:00 PM | Exhibit | Exhibits | 10 | |
| Thu 10/17/13 | 11:00 AM | 2:00 PM | Lunch | Rounds | 120 | |
| Thu 10/17/13 | 1:00 PM | 5:30 PM | General Session | Classroom Style | 60 | |
| Thu 10/17/13 | 1:30 PM | 5:15 PM | General Session | Classroom Style | 60 | |
| Thu 10/17/13 | 4:00 PM | 6:30 PM | General Session | Existing | 10 | |
| Fri 10/18/13 | 12:00 AM | 11:45 PM | Registration | Registration | | |
| Fri 10/18/13 | 12:01 AM | 11:59 PM | Hospitality | To Be Determined | | |
| Fri 10/18/13 | 6:30 AM | 6:30 PM | Exhibit | Exhibits | 10 | |
| Fri 10/18/13 | 7:30 AM | 10:30 AM | General Session | Rounds | 110 | |
| Fri 10/18/13 | 8:30 AM | 5:00 PM | General Session | Classroom Style | 60 | |
| Fri 10/18/13 | 10:00 AM | 5:00 PM | General Session | Classroom Style | 60 | |
| Fri 10/18/13 | 12:00 PM | 1:00 PM | Lunch | Rounds | 110 | |
| Fri 10/18/13 | 3:30 PM | 6:00 PM | General Session | Existing | 10 | |
| Fri 10/18/13 | 3:30 PM | 6:00 PM | General Session | U-Shape | 24 | |
| Sat 10/19/13 | 12:01 AM | 12:00 PM | Hospitality | To Be Determined | | |

The use of the Hotel's Exhibit Space will be governed by the attached "Terms and Conditions Governing Use of Exhibit Space" which is incorporated herein by this reference.

ROOM BLOCK AND SERVICES COMMITMENT

When you contract for a block of rooms and meeting facilities and for food and beverage services, those room nights, facilities and services are removed from our inventory and considered sold to you, and the Hotel makes financial plans based upon the revenues it expects to achieve from your full performance of the contract. It is impossible for the Hotel to know in advance whether or under what circumstances or at what rates it would be able to resell your contracted room nights, services or facilities if you do not use them, either as the result of a cancellation of your meeting or as the result of less than contracted room block usage or less than contracted usage of food and beverage functions ("attrition"). In most instances, when groups do not use their contracted room nights or services, the Hotel is unable to resell those room nights or services and even when room nights or services are resold, they are generally not resold at the same rates, may be resold to groups which would have utilized the Hotel at another time, are not resold to groups that have the same needs as the original group, etc. Even when rooms or services may be resold, it is costly to re-market the rooms and facilities, and such efforts divert the attention of our sales staff from selling the Hotel's rooms and facilities at other times. While your room block has been held out of our inventory, we may have turned away more lucrative groups in order to meet our commitment to you.

For all these reasons and others, we agree that in the event of cancellation or attrition, the following charges, which represent a reasonable effort on behalf of the Hotel to establish its loss prospectively, shall be due as liquidated damages. Because the Hotel reasonably expects to derive revenue from your meeting above and beyond that revenue derived from the provision of room nights and food and beverage services, and because it is difficult to estimate the actual revenue which may be derived from your meeting, the amounts due as and for liquidated damages are intended to compensate the Hotel for all of its losses associated with cancellation and/or attrition except those losses associated with any failure to make full use of exhibit space, which is addressed separately in the attachment hereto, and which shall be due in addition to the liquidated damage amount set forth herein.

ANTICIPATED ROOM NIGHT AND BANQUET FOOD AND BEVERAGE REVENUE FIGURES

At this time, the Hotel is holding 155 room nights for your use over the contracted dates, which will generate total revenues of \$18,445.00. Agreed Minimum banquet food and beverage revenue is \$8500.00. These figures shall be referred to herein as the "Anticipated Room Night and Banquet Food and Beverage Revenue Figures." All food and beverage is subject to a 20% service charge which is taxable at 7%. All revenue figures are net and not inclusive of taxes, service charge or commissions. Food and Beverage is subject to a 7% tax plus and additional 2.5% city catering tax for applicable items. All taxes are subject to change.

The Hotel will charge a \$1,000 catering fee for off-sight catering at the Durham Museum.

ATTRITION

Group must produce at least 85% of contracted sleeping room and 100% of contracted banquet food and beverage revenue. Any deficit will be billed to the group's Master Account as liquidated damages for underperformance, plus applicable taxes and service charges.

CANCELLATION

In the event of a group cancellation occurring 0 to 45 days prior to arrival, liquidated damages in the amount of 100% (one hundred percent) of the "Anticipated Room Night and Banquet Food and Beverage Revenue Figures" will be due, plus applicable taxes and service charges.

In the event of a group cancellation occurring 46 to 180 days prior to arrival, liquidated damages in the amount of 85% (eighty-five percent) of the "Anticipated Room Night and Banquet Food and Beverage Revenue Figures" will be due, plus applicable taxes and service charges.

In the event of a group cancellation occurring 181 to 365 days prior to arrival, liquidated damages in the amount of 60% (sixty percent) of the "Anticipated Room Night and Banquet Food and Beverage Revenue Figures" will be due, plus applicable taxes and service charges.

In the event of a group cancellation occurring between the time of acceptance of this contract and 366 days prior to arrival, liquidated damages in the amount of 50% (fifty percent) of the "Anticipated Room Night and Banquet Food and Beverage Revenue Figures" will be due, plus applicable taxes and service charges.

Written notice of cancellation must be delivered to Hotel and may be made by facsimile or electronic transmission. Cancellation date will be considered the date such notification was received by Hotel. Liquidated damages resulting from cancellation shall be due and payable at the time of cancellation.

FORCE MAJEURE

No damages shall be due for a failure of performance occurring due to Acts of God, war, terrorist act, government regulation, riots, disaster, or strikes, any one of which make performance impossible. The Hotel shall have no liability for power disruptions of any kind.

BILLING PROCEDURES AND DEPOSIT SCHEDULE

Please complete the enclosed direct bill application and return it to our Accounting Department so that we may attempt to approve credit for your meeting. All requests for direct bill must be renewed annually. In the event that credit is not requested or is not approved, pre-payment of your total estimated Master Account will be due prior to your arrival, in accordance with a schedule to be determined by the Hotel at its sole discretion. Under such circumstance, failure to remit the appropriate pre-payment on a timely basis will be considered a cancellation by the Group and the Group shall be liable for amounts as described in the cancellation provisions.

The following items shall be charged to the Master Account: sleeping rooms, taxes, incidentals, portage charges, banquet food and beverage charges, attrition charges, meeting space rental charges (if any) plus applicable taxes thereon (if any), cancellation charges and any other charges billed to the Master Account at the request of the authorized representative of the Group, as designated by the Group in advance of the commencement of the meeting. Moreover, all third party charges for services and/or supplies, not directly supplied by the Hotel, will be billed to the Master Account whether they have been arranged for by the Hotel or directly by the Group. Group further agrees that all charges associated with use of the grounds, function space, facilities and services of the Hotel by its vendors shall be posted to the Master Account.

Payment of any amount not covered by the group's deposits is due within 10 days of billing date and will thereafter accrue interest at 1.5% per month, or the highest rate permissible by law. Individual guest accounts are payable at check-out by cash or credit card.

During the course of your meeting, we would be pleased to have you meet with us each day, to review your master bill and to keep it accurate and up to date. Please let your Convention Services Manager know if you wish to establish a daily meeting.

A final bill, containing receipts and other back-up information, will be mailed to the Group within (7) seven days of the Group's departure. Master Account charges may be paid in the form of cash, check or bank transfer. All Master Account charges not paid within (10) ten days of the billing date will bear interest at the lower of the rate of 1.5% per month, compounded monthly, if permissible by law, or the highest rate permissible by law. Should the Hotel, in its sole discretion, deem collection action necessary in regard to outstanding balances hereunder, all costs associated with that collection action, including attorney's fees, shall be posted to the Master Account.

Individual guest accounts are payable at check-out by cash or credit card.

The deposits and payments outlined in the table below are due as indicated. The deposits and payments will be applied to your Master Account in the form of credits.

| Date | Amount of Deposit due from Group |
|---|---|
| Upon return of signed contract to Hotel | \$ <u>0.00</u> |

AUDIO-VISUAL REQUIREMENTS

Hotel works exclusively with our in house audio-visual. A service charge of 20% shall be added to all audio-visual charges. Should Group utilize an outside vendor or its own equipment, (1) any outside vendor must comply with the requirements herein regarding outside contractors; (2) the Hotel's standards must be adhered to as outlined by your Conference Service Manager in an effort to ensure guest safety; and (3) the patron must secure prior written approval to utilize equipment or services from outside sources and the Hotel reserves the right to assess service charges and applicable set up and power use charges.

IN-HOUSE EQUIPMENT

Hotel will provide at no charge a reasonable amount of meeting equipment (i.e. tables, chairs, etc). This complimentary arrangement does not include special set-ups or extraordinary formats that the Hotel does not supply or that would deplete the Hotel's supply of equipment.

OUTSIDE CONTRACTORS

The Hotel offers all services necessary for a successful meeting. However, if Group finds it necessary to use outside services, any companies, firms, agencies, individuals and groups hired by or on behalf of Group shall be subject to prior written approval of the Hotel, and Hotel may have a list of approved contractors. Upon prior reasonable notice to the Hotel from Group, Hotel shall cooperate with such contractors and provide them with facilities at the premises to the extent that the use and occupancy of the facilities by the contractor does not interfere with the use and enjoyment of the Hotel premises by other guests and members of the Hotel. Group's contracts with its contractors will all specify that contractor and the group will indemnify and hold hotel harmless from any and all damages or liabilities which may arise by such Contractors or through their use. Any contracted company working at Hotel is required to carry and maintain workers' compensation insurance in statutory amounts; comprehensive general public liability insurance covering automobile, personal injury and property damage with single limits of not less than one million dollars per person per occurrence. All such policies (except workers' compensation) shall specifically state hotel is named as an additional insured under the above policy. Such insurance shall be primary and not contributory with Hotel. Damage to the Hotel premises by the Group or appointed contractors will be the Group's responsibility. Group will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, from all outside contractors, and to charge a fee for outside services brought into the Hotel. Group bears all responsibility for the payment of any charges incurred at the Hotel by its contractors.

INSURANCE AND INDEMNIFICATION

Hotel and Group each agree to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising from any activities arising out of or resulting from the respective obligations pursuant to this contract, amounts not less than \$1,000,000.00 per occurrence. Group's insurance policy shall name the Hotel and John Q. Hammons Hotels Management, LLC as additional insureds. Damage to the Hotel premises by the Group or appointed contractors will be the Group's responsibility. Group will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Hotel is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel, and/or for the loss of equipment, exhibits or other materials left in meeting rooms.

The Hotel reserves the right to approve all outside contractors hired for use by the Group in the Hotel, and may have a list of approved contractors and vendors. The Hotel must be notified in advance of any proposed vendor. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, from all outside contractors, and to charge a fee for outside services brought into the Hotel. The Group and/or outside contractors must provide proof of worker's compensation insurance for employees who will work on Hotel premises and proof of adequate general liability coverage for the Group and/or outside contractors' activities while on Hotel's premises, and must comply with all other similar requirements the Hotel deems appropriate, in its sole discretion, regarding use of function space, facilities and use of Hotel services.

The Group shall indemnify, defend and hold harmless the Hotel and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Group's negligence and/or its members', agents', employees', independent contractors' or exhibitors' negligence in connection with the use of the Hotel facilities, except to the extent and

percentage attributable to the Hotel's negligence. The Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such claims.

HOTEL POLICIES

Security: If required, in Hotel's sole judgment, in order to maintain adequate security measures in light of the size and/or nature of Group's function, Group will provide, at its expense, security personnel supplied by a reputable licensed guard or security agency doing business in the city or county in which Hotel is located, which agency will be subject to Hotel's prior approval. Such security personnel may not carry weapons.

Logo: The Group shall not use the name, trademark or logo or any other proprietary designation of the Hotel in any advertising or promotional material without the prior written permission of the Hotel. Group shall comply with the terms and conditions required by the Hotel for such use.

Utilities: All electrical services and utilities, including phone and riggings, must be contracted for through the Hotel's Convention Services Department.

Signage: Signs and banners are not allowed in the Hotel's public areas. In regard to the Group's meeting space, all signs must be professionally printed and their placement and posting be pre-approved by the Convention Services Department. Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited. Group will be charged for any damage to the facility.

Shipping and Receiving: Arrangements for delivery of packages should be made through the hotel contact. Mailed conference material should be sent to Hotel no more than (3) three days prior to the start of conference. Shipments received more than (3) three days prior to the start of conference may be subject to applicable storage fees. Shipment(s) of Pallets requiring hotel staff labor may be subject to applicable labor fees. Hotel will not be responsible for any damages or loss to any packages or boxes.

Food Policy: No food and/or beverage of any kind will be permitted to be brought into the hotel meeting or public spaces by the group or any of the group's guests. All food and beverage items served in public meeting rooms must be supplied and prepared by the Hotel.

Though the group's obligation for food and beverage revenue is set forth herein, the Hotel will confirm all banquet food and beverage prices no later than 90 days before the commencement of your meeting, and your Group will confirm all menu arrangements in writing no later than 30 days before the commencement of your meeting. If that confirmation is not received by that date, your requested menu selections may not be available. The number of guests in attendance at each function shall be guaranteed by your group on a banquet event order no later than three business days before the commencement of your meeting. If your actual attendance for each function is less than the guaranteed number of guests, you will be liable for the food and beverage charges for 100% of the guaranteed number. If we do not receive a final count for the Group within this timetable, the Group will be charged for the maximum number of people originally scheduled to attend the function.

Loud music and bands are not allowed in any public areas or meeting rooms during daily business hours. Any use of amplifiers or live music must be approved in advance in writing. The Hotel reserves the right to control decibel levels in all areas of the hotel. The Group represents and warrants that all copyright and publishing fees for all compositions, materials, or arrangements performed or played at the meeting have been paid by Group in full and agrees to indemnify, defend and hold harmless Hotel and its management company for any and all claims and damages related to the performance of any copyrighted works.

AUTHORITY

The persons signing the agreement on behalf of Hotel and Group each warrant that they are authorized to make agreements and to bind their principals to this agreement.

MISCELLANEOUS PROVISIONS

This contract is made and to be performed in Omaha, NE and shall be governed by and construed in accordance with Nebraska law. By executing this agreement, Group consents to the exercise of personal jurisdiction over it by the courts of the State of Nebraska. This contract is the entire agreement between the parties, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by a representative of the Group and the Hotel's Director of Sales or General Manager. No representative of the Hotel has been or is authorized to make any representation which varies from the express terms of this contract, though this contract may be supplemented or amended in writing. Group may not assign any benefits arising under or associated in any way with this contract without prior consent of Hotel. In the event of litigation arising from or associated with this contract, the parties agree that the prevailing party therein shall recover its attorneys' fees and costs incurred therein. Any legal action in connection with this agreement shall be brought or maintained only in the courts of the State of Nebraska and only in Douglas County.

ACCEPTANCE

This contract shall be deemed accepted only after it has been signed by a representative of the Group and thereafter signed by a representative of the Hotel received on or before **October 16, 2012**.

Acceptance may be made by facsimile transmission and this contract may be executed in one or more counterparts, each of which when fully executed, shall be deemed to be an original, and all of which shall be deemed to be the same agreement.

By Group's authorized representative:

Mr. Kay Andrus

Kay C. Andrus

2013 MAALL Meeting Local Arrangements Chair

17 October 2012

Mid America Association of Law Libraries

Date

By Hotel's authorized representative:

Angela Barry

Sales Manager

Embassy Suites Omaha Downtown / Old Market

Date

Please return to: Embassy Suites Omaha – Downtown/Old Market
Attn: Group Sales Department
555 South 10th Street
Omaha, NE 68106
402-346-9000 direct / 402-345-6156 fax